

**UNDERRIVER VILLAGE ASSOCIATION**

**Underriver Village Hall - Hiring Agreement/Booking Form**

<b>Hirer's Name:</b>	
<b>Full Postal Address:</b>	
<b>Mobile Number:</b>	
<b>Email address:</b>	
<b>Type of Event:</b>	
<b>Date of Event:</b>	
<b>Time from:</b>	<b>Time To:</b>
<b>Hire Fee:</b> <b>£</b>	<b>Deposit:</b> <b>£100.00*</b>

Please complete, sign and return this form either by post or by email. Signing this form confirms you have read and agree to our Standard Conditions of Hire. Please direct any correspondence by email to:

Elizabeth Shirtcliff at [underriverhallbookings@hotmail.com](mailto:underriverhallbookings@hotmail.com)

Please transfer the FULL amount for hire & deposit into our bank account (Details below). Please quote your name as the payment reference.

Account name: Underriver Village Association

Sort Code: 30 97 49 Account Number: 00174631

Please note that your booking is not confirmed until the monies and the completed booking form have been received.

**Signed:**

**Date:**

The deposit will be returned to you after your event, subject to the Hall being left in the same condition as you found it. Please supply your bank details below, so that we can refund your deposit:

Account name:

Account Number:

Sort code: